

# FLL Judge & Judge Advisor Certification Locally Delivered Training

## Instructions for Partners

FLL Partners may meet the Judge and Judge Advisor Certification requirements through locally-delivered training. Locally-delivered training is defined as any Judge or Judge Advisor training that does not go through the *FIRST* LEGO League provided Blue Volt Learning Management System, accessed through the Volunteer Information and Matching System (VIMS).

Options include, but are not limited to:

- In-person training facilitated at a local training site
- Training through webinar, conference call, local Partner website, or other distance learning methods
- Self-study

Locally-delivered Training is **required** to:

- Be facilitated by a Certified FLL Judge Advisor
- Use the slides or videos as provided by *FIRST* LEGO League
- Follow the training scripts provided by *FIRST* LEGO League
- Include a review of the Certification Questions and discussion of correct answers
- Be translated into the local language if necessary by the local Partner

Locally-delivered Training **may** include:

- The training modules (videos or slides), the Certification Questions, or both.
- Supplemental slides or additional region-specific judging information
- Sample judging sessions, including rubric practice exercises, or practice deliberations
- Local Awards discussions

### **Submitting Certification Completion to FLL (US and Canada Only)**

FLL Regions in US and Canada are **required** to have Judge and Judge Advisor training information recorded in the *FIRST* Volunteer Management System (VMS). In order to have in-person training recorded, the FLL Partner (or the Partner's designated representative) **must**:

1. Attest that the requirements above were followed
2. Confirm each participant has an account in VIMS and is assigned as a Judge, Head Judge, or Judge Advisor. Returning volunteers need to re-confirm the terms and conditions for the current season.
3. Endorse each participant as being qualified to be Certified by *FIRST* LEGO League
4. Use the template provided to submit a list of participants' names, email addresses, and courses completed to [fljudge@usfirst.org](mailto:fljudge@usfirst.org).

Upon receiving a list of people who have passed, *FIRST* LEGO League staff will manually pass each person, and their passed status will be visible in Blue Volt and VMS.